

March 13, 2023	MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF OLNEY, TEXAS	6:00 P.M.
<p>The City Council of the City of Olney, Texas met Monday, March 13, 2023 at 6:00 P.M. Those present were: Mayor Rue Rogers, Mayor Pro-Tem Tom Parker, Councilmembers Brad Simmons, Harrison Wellman and Chuck Stennett.. Councilmember Tommy Kimbro was absent. Staff Present: City Administrator Arpegea Pagsuberon, Chief Dan Birbeck, Officer Dustin Hudson, Public works Director Michael Jacoba and City Secretary Tammy Hourigan. All agenda items were subject to action. Meeting was broadcast and recorded online using GoToMeeting.com in accordance with Open Meetings Laws guidance during COVID-19 Pandemic Disaster.</p>		
Mayor Rogers called the meeting to order at 6:00 P.M.		CALL TO ORDER
Brad Simmons gave the invocation.		INVOCATION
Johnny Moore and Kathy Muncy were present, but the item was on the Agenda		CITIZEN COMMENT PERIOD
<p>Mayor Rogers entertained a Motion to approve the Minutes from the February 13, 2023 Council Meeting. Mayor Pro-Tem Parker made said Motion. Councilmember Wellman seconded. Council voted unanimously to approve the Motion.</p>		CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING(S)
<p>Johnny Moore and Kathy Muncy were both in attendance to discuss this Agenda item. Ms. Munch stated that she cannot place her poly-cart in the alley due to the uneven surface on her part of Oak Street and living on the corner of Oak and Elm, there is no gate to the alley. Mayor Pro-Tem Parker stated that the alleyways in the City of Olney needed to be prepared correctly and readied for the poly-carts, then should be the responsibility of the homeowners/residents to maintain. Johnny Moore stated that the four- foot clearance needed for the truck to operate properly was going to present a problem. He also asked if all residences were going to receive poly-carts. The answer was “yes” all residences within the City Limits would be receiving them. Mayor Rogers stated that he felt there had been a good discussion. Johnny Moore did state that he felt that at some point, the process of using the alleyways would have to be abandoned and that trying to begin with that and ultimately ending up using the street was just an added expense. Mayor Rogers entertained a Motion to approve the moving of the poly-carts to the street. Councilmember Simmons made said Motion. Councilmember Stennett seconded. Councilmember Wellman and Mayor Proo-Tem Parker were opposed. There was further discussion concerning the pros and</p>		DISCUSS AND CONSIDER POLY-CART PICK-UP LOCATION

<p>cons of moving. The costs associated with preparing the alleyways, the needed equipment, supplies etc. was mentioned. Mayor Rogers rescinded the previous Motion. Mayor Rogers entertained a Motion to move the poly-carts to the streets during the interim with the understanding that there would be a cost analysis performed within 6 months to determine costs and that the poly-carts would possibly be moved to the alleys. Mayor Pro-Tem Parker made said Motion. Councilmember Simmons seconded. Council voted unanimously to approve the Motion.</p>	
<p>City Administrator Arpegea Pagsuberon stated that this was paperwork that was needed to complete the Grant process. This Grant is for repairing water/sewer lines on Oak Street, right behind Stewart's Grocery. All indications show that the Grant will be awarded and is in the amount of \$350,000.00. Mayor Rogers entertained a Motion to adopt Resolution R3-23 designating City Administrator Arpegea Pagsuberon as authorized signatory for the 2022 Texas CDBG Program Grant Agreement Number CDV21-0221. Councilmember Stennett made said Motion. Mayor Pro-Tem Parker seconded. Council voted unanimously to approve the Motion.</p>	<p>DISCUSS, CONSIDER AND ADOPT RESOLUTION R3-23 DESIGNATING AUTHORIZED SIGNATORIES FOR THE 2022 TEXAS CDBG PROGRAM, GRANT AGREEMENT NUMBER CDV21-0221</p>
<p>Ms. Pagsuberon stated that this was a standard Resolution that was needed for the Grant process. Mayor Rogers entertained a Motion to approve Resolution R4-23 adopting required CDBG Civil Rights Policies. Mayor Pro-Tem Parker made said Motion. Councilmember Stennett seconded. Council voted unanimously to approve the Motion.</p>	<p>DISCUSS, CONSIDER AND APPROVE RESOLUTION R4-23 ADOPTING REQUIRED CDBG CIVIL RIGHTS POLICIES</p>
<p>Ms. Pagsuberon stated that she had submitted paperwork for a Grant for the bucket that has been requested from Public works for the backhoe. She had been notified that there were twelve applications. The SWAC Committee would be meeting the next day (Tuesday March 14, 2023) to determine ranking for the scoring and funding. Councilmember Wellman asked the purpose. She stated that it would aid in the demolition process and cut down on the time that the process would take to complete. Mayor Rogers entertained a Motion to adopt Resolution R5-23 authorizing the City of Olney to file with Nortex for a Regional Solid Waste Grants Program Grant and Authorize City Administrator to act on behalf of the City. Councilmember Simmons made said Motion. Councilmember Wellman seconded. Council voted unanimously to approve the Motion.</p>	<p>DISCUSS, CONSIDER AND ADOPT RESOLUTION R5-23 AUTHORIZING THE CITY OF OLNEY TO FILE WITH NORTEX FOR A REGIONAL SOLID WASTE GRANTS PROGRAM GRANT AND AUTHORIZE CITY ADMINISTRATOR TO ACT ON BEHALF OF THE CITY</p>
<p>Administrator Pagsuberon stated that this was a requirement for the CDBG Grant Program. Mayor Rogers entertained a Motion to Proclaim April as Fair Housing Month. Councilmember Wellman made said Motion. Mayor Pro-Tem Parker seconded. Council voted unanimously to approve the Motion.</p>	<p>PROCLAIM APRIL AS FAIR HOUSING MONTH</p>

<p>This Resolution pertains to the sale of property currently owned by YCAD to be sold and the purchase of new property that will house the County Appraisal/Tax offices. The Resolution was submitted to all the taxing entities. Mayor Rogers entertained a Motion to approve Resolution R6-23 YCAD purchase and sale of Real Property. Councilmember Simmons made said Motion. Councilmember Stennett seconded. Council voted unanimously to approve the Motion. Mayor Pro-Tem Parker then inquired as to the amount that the annual Young County bill would increase and what effect the purchase/sell of the property would have on the City of Olney and what would be paid. How much would the increase amount to? It was decided to rescind the Motion and table the agenda item. The concerns would be researched and presented at the next Council Meeting. No action was taken.</p>	<p>DISCUSS, CONSIDER AND APPROVE RESOLUTION R6-23 YCAD PURCHASE AND SALE OF REAL PROPERTY</p>
<p>Officer Hudson stated that Attorney Dan Branum had reviewed the Ordinance and that changes had been made before the First Reading. One of the items is that Occupancy Certifications MUST be issued prior to the building being occupied and that these certifications will need to be done annually. Officer Hudson also stated that even though this was a new Fire Code that the older buildings in the City of Olney would be able to retain their “look” and not have to be re-constructed. There would most likely be structural requirements that would have to be met, but that there would be things that would be “grandfathered” that would not be available to “new builds”. There would be other things that would now be enforced by Fire Code and not have to be enforced per Ordinance. These are things such as fireworks. Mayor Rogers entertained a Motion to approve the First Reading on Ordinance O4-23 City of Olney Fire Code. Mayor Pro-Tem Parker made said Motion. Councilmember Stennett seconded. Council voted unanimously to approve the Motion.</p>	<p>DISCUSS AND CONSIDER FIRST READING ON ADOPTING ORDINANCD O4-23 CITY OF OLNEY FIRE CODE</p>
<p>City Administrator Arpegea Pagsuberon outlined what money had been distributed from the ARPA Grant Funds to date and what some of the “wish list” items were. The City of Olney received \$767,800.00. The new software (Fundview) was paid \$23,240.25 annually with three years being paid in advance. USIO (billing services) initial set up along with monthly fees, Falls IT for front counter installation. With these items the remaining balance is \$603,507.02. It was determined that Public works needed to purchase a ground penetrating radar for the amount of \$33,510.00. Mayor Rogers inquired as to whether one was enough? Public works Director Michael Jacoba stated that one would be sufficient, but the possibility of another was left on the table. It was also stated that tires for the Public works trucks were needed, a 4x4 pickup was needed for Water Operations and there was the need for three units to be leased for the Police Dept. at a cost of \$66,000.00. Mayor Pro-Tem Parker inquired as to what was needed to have all the equipment on hand to service the readying and repair of the alleyways? It was determined that there</p>	<p>DISCUSS AND CONSIDER ARPA GRANT FUNDS DISTRIBUTION</p>

<p>would be some investigation done into the need, prices of what is on the “wish list” and a cost analysis would be presented at the next Council Meeting. Councilmember Wellman stated that he felt the ground penetrating radar was an urgent need and that two should be purchased. One for the public works dept to use and one for an individual to use that is hired to work on “mapping” and locating the lines in order to aid in the speed in which leaks can be repaired and possibly avoided. He also stated that looking into the purchase of used equipment should be explored. Mayor Pro-Tem Parker suggested exploring the leasing of the equipment. All the suggestions would be considered and presented. No action was taken.</p>	
<p>City Administrator Arpegea Pagsuberon and City Secretary Tammy Hourigan requested that the Council approve entering into a contract with Mathis, West and Huffines for assistance in establishing financial policies and aid in procedures to streamline future audits. It was noted that there were no policies and procedures currently in place from previous staff and that was a need. The cost of their assistance would be covered by a refund that was being received from the Comptroller’s office due to 941 Federal Taxes being overpaid during the first quarter of 2021. Mayor Rogers entertained a Motion to authorize City Administrator Arpegea Pagsuberon to enter contract with Mathis, West and Huffines to establish City Financial Policy and aid with future audit. Mayor Pro-Tem Parker made said Motion. Councilmember Stennett seconded. Council voted unanimously to approve the Motion.</p>	<p>DISCUSS AND CONSIDER AUTHORIZING CITY ADMINISTRATOR TO ENTER INTO CONTRACT WITH MATHIS, WEST AND HUFFINES TO ESTABLISH CITY FINANCIAL POLICY AND AID WITH FUTURE AUDIT</p>
<p>City Administrator Arpegea Pagsuberon stated that the paperwork had not been received from TCG (Texas Communities Group) It was decided that as soon as received a Special Called Meeting would be scheduled. She stated that she would contact them in hopes that the information could be received and a Special Called Meeting be scheduled for Noon Friday with posting required by Noon on Tuesday (tomorrow). No action was taken.</p>	<p>DISCUSS AND CONSIDER TAX RESALE BLOCK BID;  A. 802 N. AVENUE F  B. 805 N. AVENUE F  C. .806 N. AVENUE F  D. 512 N. AVENUE C  E. 601 N. GRAND AVENUE  F. 106 W. BLOODWORTH  G. 107 E. BLOODWORTH  H. 109 E. BLOODWORTH  I. 712 N. AVENUE D  J. 714 N. AVENUE D</p>
<p>Municipal Court reported 121 Collections to Perdue Brandon, 28 citations, \$4,236.00 in fines, 107 warrants, closed 26 warrants, 50 paid dispositions, 121 citations to Omni (to block licenses); Public works reported 53 loads of trash picked up, 10 loads of limbs cleared, 20 potholes repaired, 12 water leaks repaired, 9 sewer leaks repaired, the lake level was at 56%, there was a discrepancy of 292,000 gallons of water produced vs. water billed (it was felt that this was due to the leaks and not out of the</p>	<p>MONTHLY DEPARTMENTAL REPORTS</p>

<p>ordinary). Finance reported that the Revenue bond had earned \$50,395.04 for the month with a balance now available of \$13,835,293.03. The payment would be made in the next 10 days in the amount of \$215,000.00 to principle and \$270,212.50 interest. The Council had no questions pertaining to the Income and Expense Report as presented. Police Dept. reported 124 Calls for Service, 13 arrests, 114 Warnings and 26 Citations. There were four K-9 deployments, 2 code enforcement violations, animal control reported 25 calls for service, EMS reported 68 calls for service and the Fire Dept reported 8 calls for service.</p>	
<p>Mayor Rogers inquired as to the storage of the remaining water that had been donated during the massive leak and returning the trailer back to Jason Pack. Councilmember Wellman inquired about the damage to the Courthouse façade and was informed that there had been a claim submitted to TML. Mayor Rogers reminded everyone that a meal was going to be provided to the employees in appreciation for the handling of the leak and that the lunch hour could be posted and City Hall closed for that time. Councilmember Wellman inquired as to the status of the sale of the Tire Shop. City Administrator Pagsuberon stated that there was a 6 month Right of Redemption before action can begin on the new owners for demand. Chief Birbeck stated that he will begin taking action as soon as allowed.</p>	<p>DISCUSS OTHER COUNCIL MATTERS-ITEMS OF CONCERN TO MEMBERS OF THE CITY COUNCIL</p>
<p>There being no further business to come before the Council, the Council adjourned at 8:02 P.M.</p> <p>ATTEST:</p>   <p>_____</p> <p>Tammy Hourigan, City Secretary</p>	<p>ADJOURNMENT</p>