

Sept 13, 2021	MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF OLNEY, TEXAS	6:00 P.M.
<p>The City Council of the City of Olney, Texas, met Monday, September 13, 2021 at 6:00 P.M. Those present were: Mayor Rue Rogers, Mayor Pro-Tem Tom Parker, Councilmembers Harrison Wellman, Brad Simmons, Terri Wipperman and Chuck Stennett. Staff Present: Interim City Administrator Arpegea Pagsuberon, Police Chief Dan Birbeck, City Secretary Tammy Hourigan, Public Works Director K.C. Blassingame, City Attorney Bill Myers, Attorney Daniel Branum. All agenda items were subject to action. Meeting was broadcast and recorded online using GoToMeeting.com in accordance with Open Meetings Laws guidance during COVID-19 Pandemic Disaster.</p>		
Mayor Rogers called the meeting to order at 6:00 P.M.	CALL TO ORDER	
Councilmember Simmons gave the invocation.	INVOCATION	
There were no citizens present during the Citizen Comment Period.	CITIZEN COMMENT PERIOD	
There were no Minutes to Approve at this Meeting. No Action was taken.	CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING(S)	
<p>Representatives from Nortex Regional Planning Commission were in attendance to give a presentation regarding the A1024 Section 3 for TxCDBG (Texas Community Development Block Grant) Project Implementation. The State of Texas has mandated that the information must be presented and that all funds would be withheld pending such. The City of Olney already has the Grant, but the presentation is still required. The overview states that the Grant is for the City of Olney, Young County, Texas. Grant No. 7219319 the Grant is for \$275,000.00. The Grant encompasses sewer line manhole replacement and related areas. The Grant is funded by the Community Development Block Grant via the U.S. Department of Urban Housing Development and the U.S. Department of Agriculture. The presentation reviewed the requirements that were to be met and those can be found on the TxCDBG website. It was noted that Ms. Pagsuberon would be named the point of contact should there be any questions or additional information needed. There was also a memorandum that was signed by Ms. Pagsuberon as proof of the presentation.</p>	HEAR PRESENTATION FROM NORTEX REGIONAL PLANNING COMMISSION REGARDING THE A12024 SECTION 3 FOR TxCDBG PROJECT IMPLEMENTATION	
David Parkman of Edgin, Parkman, Fleming & Fleming, PC Certified Public Accounts Firm was in attendance to present the Annual Audit Report for the City of Olney for FY 2019-2020. This was the second year that the firm has performed the Annual Audit for the City of Olney. Mr. Parkman started	HEAR AND ACCEPT ANNUAL AUDIT REPORT	

<p>with a review of the Financial Statements. It was the independent auditors' report and is the report that is requested for funding approval, various projects and anytime an entity is interested in the financial stability of the City of Olney. He stated that is "clean opinion" with no modifications and that is what is desirable. Mr. Parkman called attention to the letters that had been issued and stated that they were basically the same letters that had been issued the previous year. There was an overview of material weaknesses in the internal controls such as lack of segregation of duties, lack of reconciliation of accounts, Mayor Pro-Tem Parker stated that he felt those items were currently being addressed. Mr. Parkman stated that the Management Letter listed virtually the same items of concern as last year and none of those items had been addressed. Mr. Parkman stated that he would be available to the councilmembers to answer any questions that they might have after reviewing. It was verified that there have been some changes implemented pertaining to the segregation of duties. Mr. Parkman suggested closing as many of the existing checking accounts as possible and to have a goal of getting as much control of those accounts as possible to be held within the City of Olney offices as opposed to accounts that are currently taken care of other entities. It was discussed that these accounts, existing documents and trust accounts were not currently available to the City of Olney. Actions will be taken by the current employees at City Hall to look into these concerns and have them addressed and/or resolved by the next Audit. Mayor Rogers entertained a Motion to accept the Annual Audit Report presented by Mr. Parkman. Mayor Pro-Tem Parker made said motion, Councilmember Stennett seconded. Council voted unanimously to approve the Motion.</p>	
<p>Mayor Rogers explained that the City of Olney had received the new agreement from Young County for Dispatch Services. The agreement was initially written with a 7 percent increase, but the contract stated that the County could not increase their fee in excess of 5 percent so that was the increase listed. The renewal also stated that it was an annual agreement but could be renewed without the approval of the governing body. It was reviewed by City Attorney Myers. He advised that it be amended deleting the "out" in the clause pertaining to renewal without approval since the current City Council cannot enter into a contract that will bind another sitting City Council, the Mayor and City Secretary would initial the change and the amended renewal could be approved if so voted. The amendment was made. The renewed contract will continue to be annual, commencing on October 1st of the year. Mayor Rogers entertained a Motion to approve the Interlocal Agreement with Young County for Dispatch Services as amended. Councilmember Wipperman made said Motion, Mayor Pro-Tem Parker seconded. Council voted unanimously to approve the Motion.</p>	<p>REVIEW AND CONSIDER NEW INTERLOCAL AGREEMENT WITH YOUNG COUNTY FOR DISPATCH SERVICES</p>

<p>Mayor Rogers explained that the First Reading of this ordinance had been performed at a previous meeting, the Second Reading had been tabled until Attorney Branum could review and amend to ensure that it did not violate any anti-trust laws. He also explained that this ordinance was needed to enable the Police Department to enforce the contract with Waste Connections stating that they would be the sole source provider for the City of Olney. Mayor Rogers made a Motion to approve Ordinance #04-21. Councilmember Simmons made said Motion, Councilmember Harrison seconded. Council voted unanimously to approve the Motion.</p>	<p>SECOND READING AND APPROVAL OF ORDINANCE TO ENFORCE THE CONTRACT WITH WASTE CONNECTIONS AS A SOLE SOURCE PROVIDER</p>
<p>Ms. Pagsuberon presented the Council with revenue numbers as of Friday night 09/10/21. The Budgeted amount was \$2,677,775. The current revenue amount was \$2,251,000. The departments that had exceeded their budgeted amounts were highlighted in order to aid in the exercise. An overview of the information presented showed an approximate over budget of \$175,000. When all revenues and expenditures were examined, the initial result showed that the numbers were \$536,000. in the positive YTD. This meeting resulted in review of current numbers vs the previous FY. The Council decided that they would like for the department heads to look at their numbers closely examining the separate G/Ls to determine exactly what the numbers represented, flag amounts in excess of \$2,500 and use that as a starting point. Ms. Pagsuberon and Ms. Hourigan are working with numbers and expenditures that for the most part occurred without their involvement, since they are both new to their positions. They will further examine the numbers, post corrections and have updated information for the next meeting. Mayor Pro-Tem suggested that capital outlay not spent be reviewed and that money be spent. Ms. Pagsuberon verified that the Council wanted the department heads to evaluate their departments for errors or omissions that needed to be corrected. It was also stated that one process that would be addressed in the upcoming year, all department heads would review their budget at the very least quarterly to make sure the expenditures/revenues were as expected. Mayor Pro-Tem then stated that a practice that would assist in recognizing problems would be to flag items in excess of 5%. Ms. Pagsuberon did ask if funds could be moved within a department without an amendment? Attorney Myers stated that no, an amendment would need to be presented to the Council. Mayor Pro-Tem Parker stated that the monies can be moved, but with proper authorization. The numbers will be re-evaluated by the department heads before the next meeting. There was no action taken</p>	<p>BUDGET WORKSHOP: FY 2020-2021 BUDGET AMENDMENT</p>
<p>Mayor Pro-Tem Parker stated that a vote would not be required since there is not going to be an increase in excess of 3.50% The initial tax rate for discussion was the No-New Revenue Tax Rate of 0.7208 per \$100 vs 0.7476 per \$100 last year, which is a decrease in the rate.</p>	<p>DISCUSS AND CONSIDER FY 2021-2022 PROPOSED TAX RATE</p>

<p>This would result in an increase of tax revenue from \$804,916 last year to \$813,822 for the FY 2021-2022. The purpose of the discussion was to decide on the tax rate that the City of Olney wanted to publish for the Notice of Public Hearing. The Voter-Approval Tax Rate is 0.7476 per \$100, which is still less than last year's tax rate. It was established that the City of Olney adopting this tax rate would result in even greater tax revenue which would be \$844,080. Councilmember Wellman stated that the purpose is to grow Olney and the Council needs to use this to the advantage of the City of Olney. Mayor Pro-Tem stated that if there is the chance that water rates will be raised, that needs to be taken into consideration before raising the tax rate in excess of 3.50%. Mayor Pro-Tem Parker stated that the \$31,000 additional that would be raised from using the Voter-Approval Tax Rate vs. the No-New Revenue Tax Rate should be ear-marked for streets. Mayor Rogers entertained a Motion to approve the FY2021-2022 tax rate of 0.7476 per \$100. Councilmember Harrison made said Motion, Mayor Pro-Tem Parker seconded. Council voted unanimously to approve the Motion.</p>	
<p>Ms. Pagsuberon presented the numbers previously discussed with the Council with a 10% increase. The revenues would need adjusting since the initial proposed tax rate was not the tax rate that would be used. For all other revenues the 2020-2021 amounts were used. Line items that had been approved for last year's budget and not used this year were presented as zero. It was suggested to take out the capital outlay to get to zero There was discussion as to what items could possibly be removed, then re-evaluate once the new FY is in force and the 2021-2022 revenue is available. It was determined the Revenue would be evaluated and a Special Called Meeting would take place on September 17, 2021 and September 22, 2021. No action was taken at this time.</p>	<p>BUDGET WORKSHOP: FY 2021-2022 BUDGET</p>
<p>Mayor Rogers opened the Public Hearing on the Amendment to FY 2020-2021 Municipal Appropriations Budget at 8:12 P.M. and Closed the Public Hearing at 8:13 P.M. Mayor Rogers opened the Public Hearing for the First Reading of FY 2021-2022 Municipal Appropriations Budget at 8:13 P.M. and Closed the Public Hearing at 8:13 P. Mayor Rogers entertained a Motion to accept the First Reading of Ordinance 06-21 Amendment to FY 2020-2021 Municipal Appropriations Budget. Mayor Pro-Tem Parker made said Motion. Councilmember Wellman seconded. Council voted unanimously to approve the Motion.</p> <p>Mayor Rogers entertained a Motion to accept the First Reading of Ordinance 07-21 FY 2021-2022 Municipal Appropriations Budget. Mayor Pro-Tem Parker made said Motion, Councilmember Stennett seconded. Council voted unanimously to approve the Motion.</p>	<p>PUBLIC HEARING(S):</p> <ul style="list-style-type: none"> A. AMENDMENT TO FY 2020-2021 MUNICIPAL APPROPRIATIONS BUDGET B. FIRST READING OF FY 2021-2022 MUNICIPAL APPROPRIATIONS BUDGET. C. CONSIDER ON FIRST READING OF ORDINANCE 06-21. CONSIDER ON FIRST READING OF ORDINANCE 07-21.

<p>Councilmember Wellman asked if the mosquito spraying program had been implemented? The employee has been permitted/licensed and has been performing those duties within the City of Olney.</p> <p>Councilmember Harrison asked if the property owners were responsible for the maintenance of tree limbs covering stop signs? It was determined that the City could in fact trim those limbs, even if they were on the individuals' property. Mayor Pro-Tem Parker stated that there was an abundance of vegetation in the storm drains South of Town and requested that this be placed on the list to address.</p> <p>Councilmember Wipperman stated that Howard Street and Avenue N intersection had a tree that needed attention. During this discussion it was requested by Ms. Pagsuberon that the Budget Workshop FY 2020-2021 Budget Amendment be re-opened. This Agenda Item was re-opened in order for K.C. Blessingame to discuss some concerns.</p> <p>Mr. Blessingame stated that there was money left in the Budget for salary increases for his department before the end of the Budget Year. Mr. Blessingame was requesting a 5% (five percent) increase for those employees that were not earning the maximum amounts for their current levels of employment. Ms. Pagsuberon stated that she and Mr. Blessingame had reviewed the salaries and the increase, if placed into effect immediately (for the next and final pay period for the current Budget Cycle (FY 2020-2021) the amount would be approximately \$998.00. This would include all employees with the exception of one, Michael Jacobi, which has reached the top of his current pay scale. The current pay scales would have to be re-evaluated to adjust his salary. This would not result in a re-evaluation and adjustment to the pay scale at this time for all other employees. This request would result in an increase for those current employees that are not at their maximum earnings rate and put in a better position going forward in to the next Budget Cycle. Mayor Pro-Tem Parker noted that the department was underpaid and that this was an opportunity for the employees to be given an additional increase since most had already received an annual increase. Councilmember Wellman stated that it was his understanding that a pay scale was put in place in order for employees that were performing well to be awarded. It was stated by Mayor Pro-Tem Parker that this increase, if agreed to would not place any of those employees that would receive the increase above the rate listed in their respective pay scales. Ms. Pagsuberon stated that there was an updated pay scale that would be brought before the Council in the next meeting. It was determined that no action could be taken at this time, but the item would be placed on the Agenda for the Special Called Meeting that would take place September 17, 2021 at 3:00 P.M. Ms. Pagsuberon explained that she had been working on the pay scale increases and the steps that she had been taking. This would be made available to the Councilmembers to review prior to the next meeting. It was stated by Mayor Pro-Tem that the Department Heads had to take the initiative and do the work to take care of their employees. Mayor Rogers restated that the items needed to be added to the Agenda for the September 17, 2021 meeting. Attorney Branum mentioned that the</p>	<p>DISCUSS OTHER COUNCIL MATTERS- ITEMS OF CONCERN TO MEMBERS OF THE CITY COUNCIL</p>
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