

September 14, 2020

MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE
CITY OF OLNEY, TEXAS

6:00 P.M.

The City Council of the City of Olney, Texas, met Monday, September 14, 2020, at 6:00 P.M. Those present were: Mayor Pro-Tem Rue Rogers, Councilmembers Tommy Kimbro, Chuck Stennett, Harrison Wellman, and Terri Wipperman. Arrive Later: Mayor Phil Jeske at 6:09 P.M. Absent: None. Staff Present: City Administrator Neal Welch, City Secretary Tim Houston, Chief of Police Dan Birbeck, Public Works Director KC Blassingame, City Attorney William Myers, and City Clerk Arpegea Pagsuberon. All agenda items were subject to action. Meeting was broadcast and recorded online using GoToMeeting.com in accordance with Open Meetings Laws guidance during COVID-19 Pandemic Disaster.

Mayor Pro-Tem Rogers called the meeting to order at 6:03 P.M.

CALL TO ORDER

Mr. Myers gave the invocation.

INVOCATION

No citizens appeared before the Council to comment.

CITIZEN COMMENT
PERIOD

Mayor Pro-Tem Rogers entertained a motion to adopt the minutes from August 28, 2020 Regular Meeting as written. Councilmember Kimbro made said motion, and Councilmember Wipperman seconded. Council voted unanimously to approve the minutes.

CONSIDER APPROVAL
OF MINUTES FROM
PREVIOUS MEETING(S)

Mr. Houston explained that Donnie Perkins from Falls IT was present to explain needed network upgrades at City Hall. Mr. Perkins explained that a server, and upgrades to Windows 10 Pro were necessary. Also, being installed would be a Wi-Fi network that would work around the building and Voice Over IP phones. The total cost would be approximately \$9,500.

HEAR PRESENTATION
AND CONSIDER
PROPOSAL FROM FALLS
IT CONCERNING CITY
HALL NETWORK
UPGRADES

Mayor Jeske arrive at 6:09 P.M. Council briefly discussed the upgrades and thanked Mr. Perkins for coming. Mr. Houston inquired whether Council wished to fund the project this budget year or next. Council briefly discussed this and decided to make the decision during the budget workshop, but that approximately 30 days was not terribly long to wait to start this project.

Joe Davis and Louis Montes were present from Honeywell to discuss the water meter project. Each presented to Council their plans and ideas for funding sources such as the Texas Water Development Board. The report outlined approximately 13 million gallons lost through either meters or other places such as line leaks. They explained that the meters could assist the City in determining where certain leaks were located. Councilmember Wellman questioned whether the meters would pay for themselves in the end and how much water would be saved. Mr. Davis replied definitely and that installation would need to occur to get a fully accurate number.

HEAR PRESENTATION
FROM HONEYWELL
CONCERNING WATER
METER PROJECT

Dean Hinton of Corlett Probst & Boyd and Bart Hines of Dannenbaum Engineering were present to speak to Council about their credentials and previous work. The two planned to work on the project together with Mr. Hinton leading it and Mr. Hines assisting in certain technical aspects. Mr. Hinton outlined his portfolio to Council which included work done at other plants, and the setting of package plants. Councilmember Wellman inquired about the cost of the packaged water plants of which four would cost \$6.4 million. Mr. Hines discussed his experience and the individuals they knew that could help with TCEQ processes and other matters. Council discussed the combined portfolio briefly.

INTERVIEW
ENGINEERING FIRM FOR
WATER TREATMENT
PLANT PROJECT

Mr. Houston stated that Mr. Welch had discussed contracts with Allstar Fuel and that he was aware that the head on the credit card machine would have to be changed out to accept credit cards with a chip. Mayor Jeske explained his position on the matter. Mr. Welch updated Council on his discussions with Allstar Fuel about their proposal for the City to use their brand, or a Phillips 66 brand of aviation fuel. He stated that Phillips 66 branding came with many requirements which would not be advantageous to the City. Allstar Fuel had offered a 5-year contract with certain upgrades at the fuel island.

CONSIDER PROPOSAL
FOR AIRPORT FUEL
PROVISION AND
OPERATIONS

Mr. Houston stated that the City had approximately \$172,000 available to assist with projects to help protect workers, reduce transmission of COVID-19, provide remote work options, and reduce contact. Mr. Houston presented several ideas including automatic doors, new walls and glass for the lobby of City Hall, and a payment kiosk. The utility and court payments kiosk is a product of AdComp Systems and called JACK. The kiosk would reduce contact between the public and City employees. The overall cost would be approximately \$30,000 for the kiosk and another \$15-20,000 for installation. Further, there would be a \$6,600 service agreement per year for maintenance and operation of the kiosk. Mayor Jeske and Council rejected the kiosk due to the high cost of the annual service charge.

CONSIDER USE OF
CORONAVIRUS RELIEF
FUNDS

Mr. Houston gave the monthly financial report. The Municipal Court, Police Department, and Public Works reports were attached for review.

MONTHLY
DEPARTMENTAL
REPORTS

Council discussed alterations to the budget, some of which totaled in the hundreds of dollars, while others were thousands. Mr. Houston stated that primarily the revenues of the City and the utility debt service sections of the budget had been edited to provide room in the budget for the expenditures recognized over the course of the year in retiring the 1993 and 1997 Series Revenue Bonds.

BUDGET WORKSHOP: FY
2019-2020 BUDGET
AMENDMENT

Mr. Houston announced that with the most recent month's utility numbers and having made two edits in the wastewater department he had revised the income section upwards, with a total of about \$319,000 in total revenue over expenditures currently available. Council reviewed the list of decision packages and approved \$20,000 for HVAC replacement at City Hall, \$20,000 to start a lease agreement for 4 police vehicles, \$10,000 to purchase urgently needed computers at the police department, \$2,000 to construct a small chemical storage building at the swimming pool, \$9,600 to repair the airport pressure tank vessel, and \$2,500 for a storage building at the wastewater treatment plant. Councilmember Kimbro asked about the condition of the current Fire Chief's vehicle and reasoning for purchasing a diesel-powered truck instead of gasoline-powered. Chief Birbeck stated that the City was on narrow-band analog signal and not required to switch to digital yet though the police department had made the switch. The repeaters for the Fire Department and Public Works were at end of life and needed replacement, which he recommended going with a 100-watt dual digital/analog repeater for approximately \$16,415 each. Mr. Welch and Chief Birbeck spoke about the need for Code Enforcement assistance through Texas Communities Group. Council placed no money aside for this matter. The City would need two repeaters, one each for both Public Works and the Fire Department. Mayor Jeske asked that the rest of the decision packages be ranked after discussion with department heads.

BUDGET WORKSHOP: FY
2020-2021 BUDGET

Mayor Jeske opened the public hearing on the Amendment to the FY 2019-2020 Municipal Appropriations Budget at 8:38 P.M. Mr. Houston stated this was the first of two hearings and that the second would occur on September 28, 2020. With no further comments being forthcoming, Mayor Jeske closed the Public Hearing at 8:40 P.M.

PUBLIC HEARING(S):
a. AMENDMENT TO FY
2019-2020
MUNICIPAL
APPROPRIATIONS
BUDGET
b. FIRST READING OF
FY 2020-2021
MUNICIPAL
APPROPRIATIONS
BUDGET

Mayor Jeske opened the public hearing on the First Reading of the FY 2020-2021 Municipal Appropriations Budget at 8:40 P.M. Mr. Houston stated this was the first of two hearings and that the second would occur on September 28, 2020 with a final vote to come afterwards. Mr. Houston read the budget notation aloud: "This budget will raise more total property taxes than last year's budget by \$27,855.36, or a 3.50% increase, and of that amount \$7,958.85 is tax revenue to be raised from new property added to the tax roll this year." With no further comments being forthcoming, Mayor Jeske closed the Public Hearing at 8:42 P.M.

Mayor Jeske entertained a motion to approve on first reading Ordinance #O10-20 Amending the FY 2019-2020 Municipal Appropriations Budget and then read then caption aloud. Mayor Pro-Tem Rogers made said motion, and Councilmember Kimbro seconded. Council voted unanimously to pass the ordinance on first reading.

CONSIDER ON FIRST
READING ORDINANCE
#O10-20 AMENDING FY
2019-2020 MUNICIPAL
APPROPRIATIONS
BUDGET

Mayor Jeske entertained a motion to approve on first reading Ordinance #O11-20 providing for the FY 2020-2021 Municipal Appropriations Budget and then read the caption aloud. Councilmember Kimbro made said motion, and Councilmember Stennett seconded. Council voted unanimously to pass the ordinance on first reading.

CONSIDER ON FIRST
READING ORDINANCE
#O11-20 FOR FY 2020-
2021 MUNICIPAL
APPROPRIATIONS
BUDGET

Mayor Jeske announced that pursuant to Section 551.074(a) of the Texas Government Code the City Council would enter Executive Session at 8:44 P.M. to discuss the School Resource Officer position. All guests exited the room.

EXECUTIVE SESSION:
DISCUSS SCHOOL
RESOURCE OFFICER
POSITION

Mayor Jeske announced that the Council would reconvene in regular session at 8:59 P.M.

No action was taken as a result of the executive session.

ANY ACTION(S) AS A
RESULT OF THE
EXECUTIVE SESSION

Mayor Pro-Tem Rogers asked if it were possible to remove the railing around Griffin Park. Mayor Jeske said that it shouldn't require a vote since it is simply removal of a railing around the inner circle. Councilmember Wellman commended Public Works for the cleanup of Griffin Park.

DISCUSS OTHER
COUNCIL MATTERS –
ITEMS OF CONCERN TO
MEMBERS OF THE CITY
COUNCIL

There being no further business to come before the Council, the Council adjourned by consent at 9:02 P.M.

ADJOURNMENT

ATTEST:

Mayor

City Secretary

Date Approved