



**PERMIT APPLICATION  
& REGISTRATION  
FORMS**

City of Olney  
 Permits & Inspections  
 201 E. Main St. P.O. Box 546, Olney, Tx 76374-0546  
 Phone (940) 276-2011



### BUILDING PERMIT

Job Address:	Permit #:
Property Owner:	Phone:
Contractor Name:	Phone:
Address:	City/State      Zip
Email Address:	

Commercial

Residential

- |                                                                                      |                                          |
|--------------------------------------------------------------------------------------|------------------------------------------|
| <input type="checkbox"/> New Construction                                            | <input type="checkbox"/> Pool & Hot Tubs |
| <input type="checkbox"/> Alterations/Additions/Repairs                               | <input type="checkbox"/> Roofing Decking |
| <input type="checkbox"/> Accessory Buildings (Access. Bldgs., Detached Garage, etc.) | <input type="checkbox"/> Other           |
| <input type="checkbox"/> Cement/Asphalt                                              |                                          |

Description of Project: \_\_\_\_\_ Fence  Irrigation

Total Square Footage: \_\_\_\_\_ Estimated Valuation of Project: \$ \_\_\_\_\_

List all subcontractors (name, phone#) that will perform work under this permit: All contractors listed must be licensed and be registered with the city.

Electric: \_\_\_\_\_ Registered:  Yes Estimated Value: \$ \_\_\_\_\_  
 Plumbing: \_\_\_\_\_ Registered:  Yes Estimated Value: \$ \_\_\_\_\_  
 Mechanical: \_\_\_\_\_ Registered:  Yes Estimated Value: \$ \_\_\_\_\_

Select Providers:

Electric:  TNMP Electric  Fort Belknap Electric Gas:  Atmos

I agree to allow no work on which separate permits are required. I have carefully examined and read the completed application and know the same is true and correct, and hereby agree that if a permit is issued, all provisions of the City of Olney Ordinances and State Laws will be complied with, whether herein specified or not.

I, the undersigned, do hereby certify that I am the Authorized Agent/Builder/Owner of the property described above and that I am applying for this permit at your request and with the permission of the same.

I authorize the Building Inspector to enter on my property to complete any inspections necessary in conjunction with the issuance of this building permit, to perform inspections in connection with the issued building permit, and to investigate code enforcement issues to this property.

Applicant Name (Print): \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For office use only:**

Building Fee: \_\_\_\_\_ Electric: \_\_\_\_\_ Fence: \_\_\_\_\_

Plain Review: \_\_\_\_\_ Plumbing: \_\_\_\_\_ HVAC: \_\_\_\_\_

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**Drawings & Plans Below**  
(Attach additional sheets if needed)

**Date Approved:** \_\_\_\_\_  
**Date Issued:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_

<b>Total Fee:</b>
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**BUILDING PERMIT -ELECTRIC**

Job Address:	Permit #:
Property Owner:	Phone:
Contractor Name:	Phone:
Address:	City/State
	Zip
Email Address:	

**Commercial**

**Residential**

Description of Work: \_\_\_\_\_

Total Square Footage: \_\_\_\_\_ Total Estimated Value of project: \$ \_\_\_\_\_

Description	Fee Each	Total Fee
Base Fee	\$75.00	
New Construction – Residential	based on sq. footage	
New Construction – Commercial	based on sq. footage	
Remodels, Addition & Alterations - Residential	based on sq. footage	
Remodels, Addition & Alterations - Commercial	based on sq. footage	
Pool Electrical	\$100.00	
80 Sq Ft. Signs	\$10.50	
Over 80 Sq Ft. Signs	\$37.00	

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I authorize the Building Inspector to enter on my property to complete any inspections necessary in conjunction with the issuance of this building permit, to perform inspections in connection with the issued building permit, and to investigate code enforcement issues to this property.

Applicant Name (Print): \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only:

Date Approved: \_\_\_\_\_

Date Issued: \_\_\_\_\_

Signature: \_\_\_\_\_

<b>Total Fee:</b>
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**BUILDING PERMIT – PLUMBING**

Job Address: _____		Permit #: _____	
Property Owner: _____		Phone: _____	
Contractor Name: _____		Phone: _____	
Address: _____	City/State _____	Zip _____	Alt. Phone: _____
Email Address: _____			

**Commercial**

**Residential**

Description of Work: \_\_\_\_\_

Total Square Footage: \_\_\_\_\_ Total Estimated Value of project: \$ \_\_\_\_\_

Description	Fee each	Total Fee
Base Fee	\$75.00	
New Construction – Residential Plumbing	based on sq. footage	
New Construction- Commercial Plumbing	based on sq. footage	
Remodels, Addition & Alterations- Residential Plumbing	based on sq. footage	
Remodels, Addition & Alterations – Commercial Plumbing	based on sq. footage	
Pool Plumbing	\$100.00	

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I, the undersigned, do hereby certify that I am the Authorized Agent/Builder/Owner of the property described above and that I am applying for this permit at the request and with the permission of the same.

I authorize the Building Inspector to enter on my property to complete any inspections necessary in conjunction with the issuance of this building permit, to perform inspections in connection with the issued building permit, and to investigate code enforcement issues to this property.

Applicant Name (Print): \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only:

**Date Approved:** \_\_\_\_\_

**Date Issued:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

<b>Total Fee:</b>
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**BUILDING PERMIT – MECHANICAL**

Job Address:	Permit #:		
Property Owner:	Phone:		
Contractor Name:	Phone:		
Address:	City/State	Zip	Alt. Phone:
Email Address:			

Commercial

Residential

Description of Work: \_\_\_\_\_

Total Square Footage: \_\_\_\_\_ Total Estimated Value of project: \$ \_\_\_\_\_

Description	Fee each	Total Fee
Base Fee	\$75.00	
New Construction – Residential Heat & Air	based on sq. footage	
New Construction –Commercial Heat & Air	based on sq. footage	
Remodels, Addition & Alterations – Residential Heat & Air	\$5.25	
Remodels, Addition & Alterations – Commercial Heat & Air	\$15.75	

I agree to allow no work on which separate permits are required. I have carefully examined and read the completed application and know the same is true and correct, and hereby agree that if a permit is issued, all provisions of the City of Olney Ordinances and State Laws will be complied with, whether herein specified or not.

I, the undersigned, do hereby certify that I am the Authorized Agent/Builder/Owner of the property described above and that I am applying for this permit at the request and with the permission of the same.

I authorize the Building Inspector to enter on my property to complete any inspections necessary in conjunction with the issuance of this building permit, to perform inspections in connection with the issued building permit, and to investigate code enforcement issues to this property.

Applicant Name (Print): \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*For Office Use Only:*

Date Approved: \_\_\_\_\_

Date Issued: \_\_\_\_\_

Signature: \_\_\_\_\_

<b>Total Fee:</b>
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### CONTRACTOR REGISTRATION

Company Name:		Permit No:
Owner/Officer of the Company:		Title:
Address:	City/State	Zip
Phone:	Email:	

Name of License Holder:		
Address:	City/State	Zip

#### Select Contractor Type:

- |                                                  |                                                        |
|--------------------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> General -Building (1,2) | <input type="checkbox"/> Irrigation (1-3)              |
| <input type="checkbox"/> Electrical (1-4)        | <input type="checkbox"/> Sign (1,2)                    |
| <input type="checkbox"/> Plumbing (1-3)          | <input type="checkbox"/> Roof (1,2)                    |
| <input type="checkbox"/> Mechanical (1-3)        | <input type="checkbox"/> Pool (1.2)                    |
| <input type="checkbox"/> Backflow (1-3)          | <input type="checkbox"/> Other (1,2)<br>specify: _____ |

Please submit the following documents that match your selected contractor type:

- (1) Provide a copy of Driver's License
- (2) Provide a copy of Current Insurance Certificate (Must have City of Olney as the Certificate Holder)
- (3) Provide a copy of State License
- (4) Provide a copy of Contractor's State License

I have carefully examined and read the completed application and know the same is true and correct, and hereby agree that if a permit is issued, all provisions of the City of Olney Ordinances and State Laws will be complied with, whether herein specified or not.

I, the undersigned, understand that Contractor Registration is valid for ONE YEAR from the date issued.

Applicant Name (Print): \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only

**Date Approved:** \_\_\_\_\_  
**Date Issued:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_

<b>Total Fee:</b>
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